

Benhall Infant School
Meeting of the Full Governing Body
Monday 18th March 2024 – 5.00pm

Present			
Nicky Morris (Headteacher)	NM	Clare Whitcomb	CW
Vicki Carter	VC	Tim Aldred	TA
Amy Spring Wallis	ASW	Samantha Lawes	SL
Laura Stevenson	LS		
In attendance			
Julie Evans	JE (Clerk)		
Apologies			
Michelle Cant	MC		
Richard Da Gama	RDG		
Absent			
Resigned			
No resignations			

Ref	Agenda Item	Action
37/23-24	To receive and if agreed approve apologies Apologies received from MC and RDG. These were approved.	
		Action
38/23-24	Invite declaration of interests in agenda items Declarations were received from CW (Pre-School and Year 1), ASW (Reception), SL (Year 1), LS (Pre-School, TA (Year 2)	
39/23-24	To approve and sign the minutes of the meeting held on 29/01/24 The minutes of the meeting held on 29/01/24 were agreed by all governors present as a true and accurate representation of the meetings. Minutes were signed by Chair of Governors	
40/23-24	Consider/raise questions from F&GP minutes held on 26/02/24 Redacted	
41/23-24	What's going on in school? This has been a historical agenda item. Governors decided that as the headteacher's report is now received each meeting this agenda item is no longer required.	
42/23-24	Safeguarding Redacted.	
		Action

<p>43/23-24</p>	<p>Headteacher’s Report Redacted.</p> <p>SLT day is being held this next Thursday to discuss the vision. SLT will get it to a position to then take to stakeholders including parents, governors, St. Marks etc. SLT will attend the next FGB meeting to present to governors.</p> <p>GQ – How is the recruitment going for the Pre-School? Interviews will be taking place on Wednesday.</p> <p>GQ – Did you used to have a deputy? NM informed governors that there hasn’t been a deputy for a while now. Depending on the financial situation there may be the opportunity for a lead practitioner who could step up to Manager if the need arises.</p> <p>GQ – Would it be possible to mention on the headteacher’s report the fabulous dance festival. Governors who attended felt this was well worth attending and all the children performed brilliantly. NM will add this on to the report.</p> <p>Pupil supervisors will be having CPOMS training. They can access it but have lacked confidence in using the system. Training will help them to know what to write.</p> <p>Caretaker – Nicky had recently visited another school and noticed the high standard of cleanliness in the school so NM and JE are looking into employing a caretaker so that the appearance of Benhall is kept clean and tidy both inside and outside. There may be the possibility of sharing a caretaker jointly with St. Marks</p>	
<p>44/23-24</p>	<p>SFVS Governors had received a copy of the SFVS. One minor alteration required on question 18 to change to new finance governor to look at benchmarking. JE to amend.</p> <p>SFVS approved by governors</p>	<p>JE</p>
<p>45/23-24</p>	<p>PTA Fundraising ASW has arranged to meet the chair of the PTA. RDG to also attending but if any other governors wish to attend please let ASW know.</p>	
<p>45/23-24</p>	<p>AOB It was felt that a couple of governors should complete the Safer recruitment training. VC and SL to undertake this.</p> <p>Succession planning agenda item to be added to all agendas</p>	<p>Agenda item - JE</p>
<p>Signed as a true record of the meeting:</p> <p>Chair:</p>		

Date:

redacted copy